

OceanFirst Foundation Major Grant Final Report

Instructions

We want to know how our grants are making a difference to the people who live in the communities served by OceanFirst Foundation. We also want to be able to share your accomplishments and anything that you may have learned with others. Please submit this questionnaire regarding the grant your organization received within six weeks of your program/project end date and attach all required information. You may reproduce this form on your computer or type in the requested information.

Organization Information

Organization's Name _____

Name/Title of Person Completing Report _____

Phone _____

Grant Date _____ Grant Amount \$ _____

Questionnaire

Please compare the program/project as it was actually carried out with your original grant proposal. Highlight any significant changes, challenges, unanticipated benefits and lessons learned.

Please quantify your successes as much as possible. For example, the number of participants, dollars leveraged, items produced, attendance rates, visits, materials produced or distributed, etc.

Tell us the story of how our grant made a difference or impacted one or more person(s) that you serve. You may change names if necessary or obtain permission to use their name/story. It may be a participant, a staff member or volunteer. If you have a digital photo that expresses what you've accomplished or how you've been able to use the grant please attach it. Please identify any participants in the photo. We will contact you prior to highlighting your story in our publicity.

You must attach receipts that detail your expenditure of the OceanFirst Foundation grant, a bound copy of your organization's audited financial statements and/or IRS 990 Form for the period covered by the grant. In addition, please attach any press clippings or publicity your organization received highlighting your grant. Future grant consideration will be dependent upon timely submission of this report.

Board President

Date

Executive Officer

Date